



JOSEPHINE COUNTY SHERIFF'S OFFICE

SHERIFF GIL GILBERTSON

601 NW 5th St
Grants Pass, OR 97526
(541) 474-5123
FAX (541) 476-8527

RECORDS REQUEST FORM

REQUESTOR INFORMATION:

Name (please print) _____ Phone _____

Address _____

City _____ State _____ Zip Code _____

Agency or Business _____

I agree not to use, share, or disseminate any information pertaining to the record other than for lawful purposes. I understand that there will be a fee for the copies and some personal data and information from DMV may be excluded from the report.

Signature of Requestor: _____ Date: _____

INCIDENT INFORMATION:

Report type: _____ Report Number: _____

Location: _____ Date/Time: _____

Person(s) Involved: _____

For Sheriff's Office Use Only

Date Received: _____ Request Approved Request Denied

Date Completed: _____ Payment Received: _____ Amt _____

Comments: _____

Fee Schedule for Copies:

| | |
|--------------------|--|
| CAD Incidents: | \$5.00 |
| Police Reports: | \$10.00 up to 20 pages and \$.25 per additional page |
| Archive Reports: | \$15.00 up to 20 pages and \$.25 per additional page |
| Traffic Citations: | \$5.00 |